



**ADDENDUM NO. 1 TO RFP NO. 9055 FOR  
CONSULTING SERVICES TO ENHANCE EMPLOYEE ENGAGEMENT AND  
ORGANIZATIONAL EFFECTIVENESS**

**ISSUED JULY 7, 2022**

**SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT  
SACRAMENTO AREA SEWER DISTRICT**

RFP No. 9055 is amended as follows:

Under Section 7. Organization and Context of Proposal, subsection g. Cost Proposal, Paragraph 2, SASD and Regional San will accept Fixed Fee cost proposals rather than and in place of Time and Expense proposals.

Paragraph 2, as revised, now reads:

Compensation will be on a fixed fee basis, with an authorized not-to-exceed amount. Include the following information:

1. Fixed fee for each task provided in Section 5: Scope of Services.
2. Adjustments in rates predicted to occur during the project. For budgeting purposes, a maximum escalation rate of 3 percent per year should be assumed and will be discussed during fee negotiations.
3. Sub-consultant costs. A maximum markup of 5 percent is permitted.
4. Other direct costs (ODCs). A maximum markup of 5 percent is permitted.
5. Lodging, meals, and travel shall be reimbursed as follows:
  - a. Per diem for lodging (equal to the current federal standard CONUS per diem rate for Sacramento County) will be reimbursed for each work night, up to five (5) nights per week.
  - b. Per diem for meals and incidentals (equal to the current federal standard CONUS per diem rate for Sacramento County) will be reimbursed for each work day, up to five (5) days per week.
  - c. Airfare and local and home transportation costs will be reimbursed at cost.
  - d. Mileage will be reimbursed at the current IRS rate which can be accessed by clicking the following link: <https://www.irs.gov/newsroom/irs-issues-standard-mileage-rates-for-2022>