



Drafting Standards

General Requirements

- Text is to be readable when drawings are reduced to 11"x17" (half-size)

Electronic Files

- When electronic drawings are available, they should be submitted as AutoCAD formatted files in any available version.
- When AutoCAD files are not available, full-size and scaled PDF files are acceptable but not preferred over AutoCAD files.
- All of the needed reference files should be included in the same directory as the AutoCAD files. This includes Xref's, images, color tables, style tables, line type files, fonts, etc. 'eTransmit' ZIP files are acceptable in lieu of this.
- When an AutoCAD file is opened, it should match the printed or PDF copy of the drawing exactly.
- Layer settings (frozen/thawed, on/off) should match the printed or PDF file.
- Layers, colors, borders, drawing types, etc., typically used by the design and construction industry will be acceptable.