

RFP#8387 Activated Carbon for Odor Control

Questions and Answers

1. Will you be able to accept our commercial proposal via e-mail?
 - a. No, as stated in the RFP, at the bottom of pgs 4 and 8, "Regional San will not accept proposals by way of facsimile transmission or e-mail. Proposals must be signed and received in a sealed envelope. Refer to instructions on the cover page".
2. Certificate of Analysis with lab test reports for above stated ASTM standards showing product meets technical specifications – do you need Analysis from independent LAB or can you accept our sealed and signed Analysis?
 - a. The company's lab analysis is allowed given it is certified and sealed.
3. Is it possible to quote only for Activated Carbon Media?
 - a. No, Regional San would like to include itemized costs with a separate line item for shipping.
4. Could you please advise Delivery schedule? i.e. 20MT in January /20MT in February, etc..
 - a. Given the contract award date in April, we estimate the deliveries will be coordinated for May/June for each year of the contract.
5. Is Vendor Reference mandatory and is it ok to provide overseas reference?
 - a. Any applicable reference is allowed, in US or International. References make up 10 of the 100 points for the Evaluation score table. Not providing them will negatively affect your proposal evaluation.
6. What is the Delivery address of Activated Carbon Media?
 - a. The delivery address of the media is stated on page 1 of the RFP, "8521 Laguna Station Road, Elk Grove CA, 95758." Plant personnel will escort the driver to the specific offloading area.

In Delivery Requirements it has the Supplier responsible for unloading into a location specified by Regional San staff.

7. Does the location we are to place the media have Dock access?
 - a. No, the carbon storage building does not have dock access.
8. Will a standard Warehouse forklift only be needed, or will a pallet jack also be needed to place media into location?
 - a. Only a forklift will be needed, a pallet jack is not necessary.
9. Will Sacramento Regional County Sanitation District or Supplier provide equipment for unloading and placement?
 - a. Regional San can supply the forklift. Regional San staff will drive the forklift and offload the media from the truck into the building. See Addendum 1.

10. Will a spotter be required to walk behind during the time Equipment is backing up?
 - a. Yes, spotter will be needed.
11. If a spotter is required who will supply spotter?
 - a. Regional San staff will serve as spotter for offloading of media.
12. In order to get a freight quote, can you tell me what would be the minimum order amount?
 - a. For the purposes of quoting freight, 800 ft³ should be used as the anticipated minimum order amount. 800 ft³ is expected to yield anywhere from 16 to 18 super sacks (18000 lbs total assuming 25 lb/ft³) depending on the density of the selected carbon media.
13. Do you know how long this contract is for?
 - a. From Pg 6 of the RFP, "Regional San desires to award a contract for purchase of activated carbon at fixed cost for three (3) years with the option of two (2) one-year extensions."
14. Could you send the previous bid tab?
 - a. The last RFP for Activated Carbon was in 2011. The RFP was for 8000 lb of low capacity pelletized carbon, 180000 lb of high capacity granular carbon, and 37000 lb high capacity pelletized carbon. The bids were as follows.
 - i. Cabot Norit – \$389550
 - ii. Carbon Activated – \$435460
15. Is this bulk or bags?
 - a. Bags are preferred. If delivery can only be for full bags and not partial bags, minimum order volume can be rounded up to the nearest full bag.
16. The bid mentions 800 cubic feet annual potential usage. Is there a typical order size? Minimum order size?
 - a. See answer for question 12.