

REQUEST FOR PROPOSAL

This Is Not An Order - Make A Copy For Your File - Return

Original

**SACRAMENTO REGIONAL COUNTY
SANITATION DISTRICT (REGIONALSAN)
8521 Laguna Station Road
Elk Grove, CA 95758**

Issue Date

June 14, 2022

Proposal Number

RFP No. 8421

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(Name and Address here)

Return your proposal in an envelope, sealed and clearly marked on outside with proposal number and date shown below to:

**Sacramento Regional County Sanitation District
8521 Laguna Station Road
Elk Grove, CA 95758
Attn: RFP No. 8421**

Proposal must be received and logged in prior to the date and time indicated.
Proposal will not be accepted after 3:00 P.M. on:

June 28, 2022

For Additional Information Contact

Issuing Officer:

Robert J. Salinas

PHONE:

(916) 875-9013

Delivery Requirement:

Merchandise Delivery To:

Fleet Services Division Repair Shop
Sacramento Regional Wastewater Treatment Plant
8521 Laguna Station Road
Elk Grove, CA. 95758
Contact: Tom Martin (916) 875-9249

FAILURE TO SIGN THIS SECTION MAY DISQUALIFY YOUR RESPONSE

The undersigned offers and agrees to furnish the articles and/or services listed in this document at the prices and terms stated, subject to the General Conditions of this Request for Proposal:

Firm Name	Terms of Sale
Signature	F.O.B. Point: Destination
Printed Name	Shipping Date _____ / ARO
Job Title	Estimated Day of Arrival at Destination /After Shipment
Date:	Telephone:
E-Mail:	Fax:

Forklift for RegionalSan Stores

This Request for Proposal (RFP) is to purchase and deliver one (1) Forklift in accordance with the instructions, specifications and terms and conditions attached hereto. By submitting a signed Proposal, the proposer certifies that the entire Request for Proposal package has been received and reviewed.

NOTICE TO CONTRACTORS

NOTICE IS HEREBY GIVEN THAT the Sacramento Regional County Sanitation District (RegionalSan), located at 8521 Laguna Station Road, Elk Grove, CA 95758, invites sealed proposals for the purchase and delivery of one (1) Forklift.

Proposals will be received at RegionalSan, 8521 Laguna Station Rd, Elk Grove, CA 95758 **until 3:00p.m., June 28, 2022** to be publicly opened and declared aloud by District representatives.

- 1) Any proposer who wishes its proposal to be considered is responsible for making certain that its proposal is actually delivered to the District Office. Proposals shall be addressed to:

Sacramento Regional County Sanitation District
8521 Laguna Station Rd
Elk Grove, CA. 95758
ATTN: RFP No. 8421

- 2) Proposer envelope must clearly list contractor name and return address. Envelopes that do not list contractor name and address will not be opened.
- 3) Equipment must be delivered within 90 days of Purchase Award Date.

The District reserves the right to reject any or all proposals and waive any irregularity in proposals received.

KEY ACTION DATES

RFP Issued: June 14, 2022

Question Deadline: June 21, 2022 3P.M.

Proposal Due Date: June 28, 2022 by 3P.M.

Intent to Award July 1, 2022

Purchase Order Award: July 6, 2022

INTRODUCTION

INVITATION: Sacramento Regional County Sanitation District (RegionalSan), invites Responses which offer to provide the goods and/or services identified on the Cover Sheet, page 1.

DEFINITIONS: We intend to express our expectations clearly, and they are to be legally interpreted in our favor. Certain words are used throughout this document:

WE/US/OUR: are terms which refer to the Sacramento Regional County Sanitation District, a duly organized public entity. They may also be used as pronouns for various subsets of the District organization, including, as the context will indicate:

RegionalSan – Sacramento Regional County Sanitation District
District – Sacramento Regional County Sanitation District

YOU/YOUR: are terms which refer to businesses having some sort of relationship to or with us. The term may apply differently as the context will indicate. For instance, “you” as a Contractor will have different obligations than “you” as a Proposer or Supplier will have:

Dealer – A business entity which may provide the subject goods and/or services.

Proposer – A business entity submitting a Response to this request for proposal. Suppliers which may express interest in this RFP, but which do not submit a Response, have no obligations with respect to the proposal requirements.

Contractor – The Proposer who’s Response to this RFP is found by Purchasing to meet the needs of the District. Contractor will be selected for award, and will enter into a contract for provision of the goods and/or services described in the RFP.

REQUEST FOR PROPOSAL (RFP): This entire document, including attachments.

RESPONSE: The written, signed and sealed document submitted according to the RFP instructions. Response does not include any verbal or documentary interaction you may have with us apart from submittal of a formal response.

RFP CLARIFICATION: Questions regarding this RFP should be directed in writing to the Issuing Officer specified on the Cover Sheet, page 1. Answers, citing the question, but not identifying the questioner, will be distributed simultaneously to all known prospective Proposers.

RFP AMENDMENT: If it becomes evident that this RFP must be amended, we will issue a formal written amendment to all known prospective Proposers.

AWARD: RegionalSan will award to the supplier who presents the greatest value, in our view, to RegionalSan. Thus, the result will not be determined by price alone.

CONTRACT EXECUTION: This RFP and the Contractor’s Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth.

PROTESTS: After receipt of the District’s “Intent to Award” notice, any proposer who has questions or concerns should immediately contact the Issuing Officer for discussion. Any proposer who believes that they have grounds for a protest must submit a written protest on company letterhead within three (3) business days after the Intent to Award letter has been sent out. Any protest letter must state the specific grounds for protest and the actions being requested of the District. **No protest received after 4 p.m. on the 3rd business day shall be accepted.**

If any District holiday falls within the 3 business day protest response period the protest acceptance period will be extended by the holiday(s). For example, if the Intent to Award notice is issued on a Friday, a protest must be received by Wednesday at 4 p.m. Should any of the 3 days be a County holiday the deadline will be extended by the number of holidays occurring during the 3 business day protest response period.

PRECEDENCE: In the event of contradictions or conflicts between the provisions of the documents comprising the Contract, they will be resolved by giving precedence in the following order:

- 1) the provisions of the Contract;
- 2) the provisions of the Proposer’s Response (as it may be clarified);
- 3) the provisions of the RFP (as it may be supplemented);
- 4) the provisions of the County Standard Specifications.

CLAIMS: Claims for \$375,000 or less shall be in accordance with Section 20104 of the Public Contract Code.

ISSUING OFFICER: The issuing officer and mailing address to send proposers, questions, and all other correspondence concerning this RFP is:

Robert J. Salinas
Sacramento Regional County Sanitation District
8521 Laguna Station Road
Elk Grove, CA 95758
(916) 875-9013
salinasr@sacsewer.com

PROJECT CONTACT:

Charles Edgett
Chief Storekeeper
Telephone: (916) 875-9260
edgettc@sacsewer.com

VENDOR EXAMINATION OF THIS RFP/QUESTIONS: Vendor shall examine carefully the entire RFP and any addenda thereto, and all related materials, and data referenced in the RFP or otherwise available, and shall become fully aware of the system needs through discussion and visits with the District.

If vendors discover an ambiguity, conflict, discrepancy, omission or other errors in the RFP, they shall immediately notify the Issuing Officer of such error in writing and request modification of the document. Modifications shall be made by addenda.

Vendors requiring clarification of the intent or content of this RFP or on procedural matters regarding the proposal process may request clarification by contacting the Issuing Officer identified above.

SUBMISSION OF PROPOSALS: Proposals should be prepared in such a way as to provide a straight forward, concise delineation of capabilities to satisfy the requirements of the RFP.

Expensive binding, colored displays, promotional materials, etc., are not necessary or desired. Emphasis should be concentrated on conformance and clarity of content. Contractor proposals shall be completed in all respects as indicated. A proposal may be rejected if it is conditional or incomplete, or if it contains irregularities of any kind.

Proposals which contain false or misleading statements, or which provide references which do not support an attribute or capability of the proposed system may be rejected. If, in the opinion of the District, such information was intended to mislead the District in its evaluation of the proposal and the attribute, condition or capability as a requirement of the RFP, the proposal shall be rejected.

The proposal must be signed by an individual who is authorized to bind the proposing firm contractually. The signature should indicate the title or position that the individual holds in the firm. Firms who sign their contracts with the name of the firm must provide the name of the corporate officer for signature validation by the District. An unsigned Proposal shall be rejected.

ACCEPTANCE AND REJECTION OF PROPOSALS – The District reserves the right:

- To reject any or all Proposals, or any part thereof;
- To waive any informality in the Proposal;
- To accept the Proposal that is in the best interest of the District.

The District's decision shall be final.

Information provided in this proposal:

- Cover Page
- Notice to Contractors
- Key Action Dates
- Introduction
- Contents & Response Pages
- Proposal Inquires
- Specifications
- Cost Response Page
- General Terms and Conditions
- District Insurance Requirements
- Insurance Coverage Statement
- Additional Proposer Information
- Warranty / Product Support
- Standard Terms & Conditions
- Exceptions Response Page
- RegionalSan Proposer's Basic Data Sheet

Proposer Response: Interested proposers must complete and return the following pages/sections by the closing date and time shown on the cover page in order to be considered. Other pages may be filed in your records.

- Cover Page with authorized signature
- Cost Response
- Insurance Coverage Statement
- Additional Proposer Information
- Warranty / Product Support
- Exceptions to Proposal Response
- REGIONALSAN Proposer’s Basic Data Sheet
- Two (2) copies of proposal and mark the original as the “Original” or “Master Copy”

Note: The District will not accept proposals by way of facsimile transmission or e-mail. Proposals must be signed and received in a sealed envelope. Refer to instructions on the cover page.

PROPOSAL INQUIRES –

Questions regarding this proposal should be referred to:

Robert J. Salinas
Sacramento Regional County Sanitation District
8521 Laguna Station Road
Elk Grove, CA 95758
(916) 875-9013
salinasr@sacsewer.com

These inquiries are to be submitted by June 21, 2022. Any interpretations by the District will be made in the form of a written amendment. The receipt of such an amendment must be acknowledged in accordance with the directions on the amendment. Oral explanations or instructions given before the award of the contract will not be binding.

Note: The District will not accept proposals by way of facsimile transmission or e-mail. Proposals must be signed and received in a sealed envelope by 3:00PM June 28, 2022. Refer to instructions on the cover page.

**Specifications
Forklift, 5000lb,**

A. BASIC CAPACITY: Five thousand (5,000) pounds at twenty-four inch (24”) load center. Actual capacity not less than 4,400 pounds at 24’ load center as configured.

B. DIMENSIONS:

1. **Lift Height:** Lift will be required to place and remove a loaded pallet on a shelf with a height of one hundred eighty (180) inches.
2. **Isle Width Requirement:** Lift truck will be fully capable of easily operating in isles with a width of 130” and safely placing and removing loaded pallets on warehouse shelves at the height listed above.
3. **Fork Length:** Forty two (42) inches.
4. **Truck Height:** Approximately eighty eight inches (88) inches.
5. **Backrest:** Forty eight (48) inches.

C. BATTERY AND CHARGER:

1. New battery will be thirty six (36) volts.
2. Flow-Rite Battery watering system
 - a. Wall mounted deionizer / filter with strainer and water quality indicator light.
 - b. Faucet connection with twenty (20) feet of hose, pressure regulator, water flow indicator and quick disconnect to battery fill.
3. New charger for battery provided will be included with proposal. Charger will be a three phase industrial grade charger with (480) volt power supply capabilities. Charger will include an auto start/stop feature.

D. BRAKES:

1. Hydraulic service brakes.
2. Regenerative braking.
3. Manual parking brake.

E. EQUIPMENT:

1. Lift truck stability system that constantly monitors the truck for unstable lateral and longitudinal conditions and activates the system to automatically reduce the possibility of a tip over incident.
2. AC drive and lift systems.
3. Automatic Fork leveling feature.
5. High visibility 3-stage mast with tilt feature.
6. Side shift carriage.
7. Cushion tires.
8. Operator presence sensing system.
9. Steering wheel with knob.
10. Back-up alarm.
11. Four (4) protected LED work lights, two (2) front and two (2) rear.
12. LED stop, turn and tail lights.
13. LED amber strobe warning light.
14. Operators compartment light.
15. Rear view mirrors on left and right sides.
16. Horn with button in center of the steering wheel.

- 17. Comfort adjustable full suspension safety seat with seat belt.**
- 18. All step areas shall be protected with non-slip steps or non-skid material.**
- 19. High visibility mast.**
- 20. Keyed ignition switch.**
- 21. Programmable shut off.**
- 22. Clip board holder.**
- 23. Easy access no-tools required to remove floorboard.**
- 24. Mounted fire extinguisher.**

F. INSTRUMENTATION:

- 1. Hour meter.**
- 2. Battery voltage indicator.**
- 3. Multifunction display with built in analyzer.**

G. WARRANTY:

- 1. Basic: 12 months or 2,000 hours.**
- 2. Powertrain: 36 months or 6,000 hours.**

H. PAINT:

- 1. Standard factory color.**

I. OPTION:

- 1. An option for Extended Warranty will be included in the proposal response as a separate item for SRCSD's review. All aspects of the extended warranty will be clarified.**

All controls (levers, pedals, push buttons, switches, etc.) and indicator lamps will be clearly labeled as to function and direction of operation. Unless otherwise specified herein, all labeling will be permanent placard type nameplates. Labels will be engraved metal or engraved laminated plastic and will not utilize glues or press-on attachments. Hand engraving is not acceptable. Factory embossed knobs or handles are acceptable.

Manuals

Vendor will provide copies the manual listed below. Manuals provided will be current and of the same model provided to the District, not for "similar" models.

- a. Three (3) copies each of the operator's manuals.**
- b. Three (3) copies each of any safety manuals.**
- c. One (1) as built shop repair manual set (includes all components and auxiliary equipment). Paper manuals are preferred if available.**
- d. One (1) as built parts manual set (includes all components and auxiliary equipment). CD's are preferred if available.**

J. KEYS

- 1. Vendor will provide 4 complete sets of keys.**

COST RESPONSE

PROPOSER NAME: _____

State quantity and pricing for each item below, **FOB DESTINATION**. Calculate 7.75% Sacramento County sales tax for all taxable items. Freight charges (if applicable) must be identified separately.

The District reserves the right to award on an individual item basis.

ITEM	QTY	DESCRIPTION	UNIT PRICE	EXTENDED
1	1 EA	5,000 pound capacity counter balance forklift, equipped complete and meeting all required specifications and all terms and conditions of this RFP.	\$ _____	\$ _____
		Subtotal:		\$ _____
		7.75% Sales Tax:		\$ _____
		Nontaxable Freight Charges (if applicable):		\$ _____
		Other Nontaxable Charges Example: Tire Fees@ \$1.75 each Total: Description:		\$ _____
		Total Proposal Price:		\$ _____

Indicate your time of delivery as calendar days following receipt of an order: _____

Payment terms (Net 30)

ITEM	QTY	OPTIONAL ITEMS	UNIT PRICE (before tax)
		Identify the additional price for extended warranty coverage as detailed in REQUIREMENTS, section I 1 of specification.	\$ _____

GENERAL TERMS AND CONDITIONS

1. **BID/QUOTE/PROPOSAL/GENERAL CONDITIONS:** All of the terms and conditions of the proposal, quote, or proposal against which this purchase document is applied, are hereby incorporated.
2. **HOLD HARMLESS:** The vendor shall hold the Sacramento Regional County Sanitation District, its officers, agents, servants and employees harmless from liability of any nature or kind because of use of any copyrighted, or uncopyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this order, and agrees to defend, at his own expense, any and all actions brought against the Sacramento Regional County Sanitation District or himself because of the unauthorized use of such articles.
3. **DEFAULT BY VENDOR:** In case of default by vendor, the Sacramento Regional County Sanitation District may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to the Sacramento Regional County Sanitation District. Prices paid by the District shall be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the District Purchasing Manager.
4. **RIGHT TO AUDIT:** The Sacramento Regional County Sanitation District reserves the right to verify, by examination of vendor's records, all invoiced amounts when firm prices are not set forth in the purchase agreement.
5. **ASSIGNMENT:** (a) This award is not assignable by contractor either in whole or in part, without the prior written approval of the District Purchasing Manager of the Sacramento Regional County Sanitation District. (b) In submitting a quote to a public purchasing body, the quoter offers and agrees that if the quote is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) & the Cartwright Act (Chapter 2 [commencing with Section 16700] of part 2 of Division 7 of the Business and Professions Code), arising from the purchases of goods, materials, or services by the quoter for sale to the purchasing body pursuant to the quote. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the quoter.
6. **APPLICABILITY TO HEIRS:** Time is of the essence of each and all the provisions of this agreement and, subject to the limitations of Paragraph 8, the provisions of this agreement shall extend to and be binding upon and inure to the benefits of the heirs, executors, administrators, successors, and assigns of the respective parties hereto.
7. **F.E.T. EXEMPTION:** Sacramento Regional County Sanitation District is exempted from payment of Federal Excise Tax. No federal tax shall be included in price.
8. **CHARGES NOT INCLUDED ON FACE NOT ACCEPTABLE:** No charge will be accepted for packing, boxing, or cartage, except as specified in the Notice of Award. Freight collect shipments will not be accepted. Merchandise will not be accepted if payment is to be made at the time of delivery.

9. **TITLE:** Except as otherwise expressly provided herein, title to and risk of loss on all items shipped by seller to buyer shall pass to the buyer upon buyer's inspection and acceptance of such items at buyer's building.
10. **CHANGES WITHOUT NOTICE PROHIBITED:** No changes in price, quantity or merchandise will be recognized by the Sacramento Regional County Sanitation District without written notice of acceptance thereof prior to shipment.
11. **ALL UNDERSTANDINGS IN WRITING:** It is mutually understood and agreed that no alteration or variation of terms of this award shall be valid unless made in writing and signed by the parties hereto, and that no oral understandings or agreements not incorporated herein, and no alterations or variations of the terms hereof unless made in writing between the parties hereto shall be binding on any of the parties hereto.
12. **FORCE MAJEURE:** The vendor will not be held liable for failure or delay in the fulfillment of conditions of purchase order/contract if hindered or prevented by fire, strikes, or Acts of God.
13. **INVOICING:** Upon submission of itemized invoices, in duplicate, payment shall be made of the prices stipulated herein for supplies delivered and accepted or services rendered and accepted, less deduction, if any, as herein provided. Payment on partial deliveries may be made whenever amounts due so warrant or when requested by the vendor and approved by the District Purchasing Manager.
14. **SPECIAL CONDITIONS:** Buyer's standard terms and conditions shall govern any contract awarded. If, after award of contract, vendor provides additional terms or conditions, they shall be considered void. To the extent not otherwise stated in the contract, the California Commercial code shall apply.

DISTRICT INSURANCE REQUIREMENTS FOR CONTRACTORS

Without limiting CONTRACTOR'S indemnification, CONTRACTOR shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by CONTRACTOR, its agents, representatives or employees. DISTRICT shall retain the right at any time to review the coverage, form, and amount of the insurance required hereby. If in the opinion of the DISTRICT Risk Manager, insurance provisions in these requirements do not provide adequate protection for DISTRICT and for members of the public, DISTRICT may require CONTRACTOR to obtain insurance sufficient in coverage, form and amount to provide adequate protection. DISTRICT'S requirements shall be reasonable but shall be imposed to assure protection from and against the kind and extent of risks that exist at the time a change in insurance is required.

1. Verification of Coverage

CONTRACTOR shall furnish DISTRICT with certificates evidencing coverage required below. **Copies of required endorsements must be attached to provide certificates.** DISTRICT Risk Manager may approve self-insurance programs in lieu of required policies of insurance if, in the opinion of the Risk Manager, the interests of DISTRICT and the general public is adequately protected. All certificates, evidences of self-insurance, and additional insured endorsements are to be received and approved by DISTRICT before performance commences. DISTRICT reserves the right to require that CONTRACTOR provide complete copies of any policy of insurance including endorsements offered in compliance with these specifications.

2. Minimum Scope of Insurance

Coverage shall be at least as broad as:

GENERAL LIABILITY: Insurance Services Office's Commercial General Liability occurrence coverage form CG 0001. Including, but not limited to Premises/Operations, Products/Completed Operations, Contractual, and Personal & Advertising Injury, without additional exclusions or limitations, unless approved by DISTRICT Risk Manager.

AUTOMOBILE LIABILITY: Insurance Services Office's Commercial Automobile Liability coverage form CA 00 01. Commercial Automobile Liability: auto coverage symbol "1" (any auto) for corporate/business owned vehicles. If there are no owned or leased vehicles, symbols 8 and 9 for non-owned and hired autos shall apply. Personal Lines automobile insurance shall apply if vehicles are individually owned.

WORKERS' COMPENSATION: Statutory requirements of the State of California and Employer's Liability Insurance, including Alternate Employer Endorsement.

UMBRELLA or Excess Liability policies are acceptable where the need for higher liability limits is noted in the Minimum Limits of Insurance and shall provide liability coverages that at least follow form over the underlying insurance requirements where necessary for Commercial General Liability, Commercial Automobile Liability, Employers' Liability, and any other liability coverage (other than Professional Liability) designated under the Minimum Scope of Insurance.

3. Minimum Limits of Insurance

CONTRACTOR shall maintain limits no less than:

General Liability shall be on an Occurrence basis (as opposed to Claims Made basis). Minimum limits and structure shall be:

General Aggregate:	\$2,000,000
Products Comp/Op Aggregate:	\$2,000,000
Personal & Adv. Injury:	\$2,000,000
Each Occurrence:	\$2,000,000

Building Trades Contractors and Contractors engaged in other projects of construction shall have their General Liability Aggregate Limit of Insurance endorsed to apply separately to each job site or project, as provided for by Insurance Services Office form CG-2503 Amendment-Aggregate Limits of Insurance (Per Project).

Automobile Liability:

- a. Commercial Automobile Liability for Corporate/business owned vehicles including non-owned and hired, \$1,000,000 Combined Single Limit.
- b. Personal Lines Automobile Liability for Individually owned vehicles, \$250,000 per person, \$500,000 each accident, \$100,000 property damage.
- c. If Contractor will utilize any heavy, extra-heavy, or tractor trailer vehicles in performance of the work or services, then a minimum \$2,000,000 each accident shall be required regardless of the number or mix of vehicles.
- d. Commercial Automobile Liability policy shall be endorsed to state that the policy waives its right of subrogation against the SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT and the County of Sacramento, their respective governing Boards, and their officers, directors, officials, employees, authorized agents or volunteers, which might arise by reason of payment under such policy in connection with performance under this Agreement by CONTRACTOR.

Workers' Compensation: Statutory requirements of the State of California and Employer's Liability Insurance, and include Alternate Employer Endorsement on the worker's compensation and employer's liability policy.

Employer's Liability: \$1,000,000 per accident for bodily injury or disease.

4. Deductibles and Self-Insured Retention

Any deductibles or self-insured retention that applies to any insurance required by this Agreement must be declared and approved by DISTRICT. At the option of the District, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the District, its officers, officials, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

5. Other Insurance Provisions

The insurance policies required in this Agreement are to contain, or be endorsed to contain, as applicable, the following provisions:

6. All Policies:

- a. ACCEPTABILITY OF INSURERS: Insurance is to be placed with insurers accredited with the State of California and with a current A.M. Best's rating of no less than **A-: VII**. DISTRICT Risk Manager may waive or alter this requirement, or accept self-insurance in lieu of any required policy of insurance if, in the opinion of the Risk Manager, the interests of the DISTRICT and the general public are adequately protected.
- b. MAINTENANCE OF INSURANCE COVERAGE: CONTRACTOR shall maintain all insurance coverages in place at all times and provide DISTRICT with evidence of each policy's renewal within ten (10) days after its anniversary date. Each insurance policy required by this Agreement shall be endorsed to state that coverage shall not be canceled by either party except after thirty (30) days' written notice for cancellation has been given to DISTRICT. For non-payment of premium 10 days prior written notice of cancellation is required.

7. Commercial General Liability and/or Commercial Automobile Liability:

- a. ADDITIONAL INSURED STATUS: SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT and the County of Sacramento, their respective governing Boards, and their officers, directors, officials, employees, authorized agents and volunteers are to be endorsed as additional insureds as respects: liability arising out of activities performed by or on behalf of CONTRACTOR; products and completed operations of CONTRACTOR; premises owned, occupied or used by CONTRACTOR; or automobiles owned, leased, hired or borrowed by CONTRACTOR. The coverage shall contain no endorsed limitations on the scope of protection afforded to SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT and the County of Sacramento, their respective governing Boards, officers, directors, officials, employees, authorized agents and volunteers. Additional insured endorsement must include Products/Completed Operations in favor of the Additional Insured.
- b. PRIMARY INSURANCE: For any claims related to this agreement, CONTRACTOR'S insurance coverage shall be endorsed to be primary insurance as respects the SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT and the County of Sacramento, their respective governing Boards, and their officers, directors, officials, employees, authorized agents and volunteers. Any insurance or self-insurance maintained by the SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT and the County of Sacramento, their respective governing Boards, and their officers, directors, officials, employees, authorized agents or volunteers shall be excess of CONTRACTOR'S insurance and shall not contribute with it.
- c. SEVERABILITY OF INTEREST: CONTRACTOR'S insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- d. SUBCONTRACTORS: CONTRACTOR shall be responsible for the acts and omissions of all its subcontractors and additional insured endorsements as provided by CONTRACTOR'S subcontractor.

8. Workers' Compensation:

WORKERS' COMPENSATION WAIVER OF SUBROGATION: The workers' compensation policy required hereunder shall be endorsed to state that the workers' compensation carrier waives its right of subrogation against the SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT and the County of Sacramento, their respective governing Boards, and their officers, directors, officials, employees, authorized agents or volunteers, which might arise by reason of payment under such policy in connection with performance under this Agreement by CONTRACTOR.

9. Notification of Claim

If any claim for damages is filed with CONTRACTOR or if any lawsuit is instituted against CONTRACTOR, that arise out of or are in any way connected with CONTRACTOR'S performance under this Agreement and that in any way, directly or indirectly, contingently or otherwise, affect or might reasonably affect the DISTRICT, CONTRACTOR shall give prompt and timely notice thereof to the DISTRICT. Notice shall be prompt and timely if given within thirty (30) days following the date of receipt of a claim or ten (10) days following the date of service of process of a lawsuit.

**INSURANCE COVERAGE STATEMENT
To Be Submitted with Proposal**

Proposer HEREBY CERTIFIES that the Proposer has reviewed and understands the insurance coverage requirements specified in the Request for Proposal No. 8421 – Tractor, Challenger MT655E. Should the Proposer be awarded a Purchase Order, proposer further certifies that the proposer can meet the specified requirements for insurance, including insurance coverage, and agrees to name the Sacramento Regional County Sanitation District as Additional Insured for the purchase specified.

Name of Proposer (Person, Firm, or Corporation)

Signature of Proposer's Authorized Representative

Name & Title of Authorized Representative

Date of Signing

ADDITIONAL PROPOSER INFORMATION

Proposer Name _____

USER'S LIST

Identify names, phone numbers, and addresses of customers in the Sacramento area using the proposal products:

WARRANTY / PRODUCT SUPPORT

Provide a list of warranty and service agencies in the Sacramento area. List the dollar value of the parts inventory carried by the agency for the proposed products.

STANDARD TERMS AND CONDITIONS PROPOSALS / PROPOSALS / QUOTES

1. PREPARATION OF RESPONSE:

- a. All information requested of the proposer must be entered in the appropriate spaces on the form. Failure to do so may disqualify your offer.
- b. All information must be entered in ink or typewritten. Mistakes may be crossed out and corrections inserted before submission of your response. Corrections must be initiated in ink by the person signing the response.
- c. Corrections and/or modifications received after the specified closing time will not be accepted.
- d. Time of delivery must be stated as the number of calendar days following receipt of the order by the vendor to receipt of the goods or services by the District.
- e. Time of delivery may be a consideration in the award.
- f. Prices will be considered as net if no cash discount is shown.
- g. All responses must be signed by an authorized officer or employee of the responder.
- h. Responses must be submitted prior to the specified date and time. Late responses, telegraphic, fax, or telephone responses will not be accepted.
- i. Submit responses in a sealed envelope with the RFP number, closing date, and time shown.
- j. If any information contained in the response is considered confidential or proprietary by proposer, it must be clearly labeled as such and presented in a sealed envelope within the proposer's response package.
- k. Unless otherwise definitely specified, the unit prices do not include California sales and use tax or Sacramento County sales and use tax.

2. BRAND NAMES:

- a. Brand names and numbers, when used, are for reference to indicate the character or quality desired. Equal items will be considered, provided your offer clearly describes the article. Offers for equal items must State the brand and number, or level of quality. The determination of the District Purchasing Manager as to what items are equal is final and conclusive.
- b. When brand, number, or level of quality is not stated by proposer, the offer will be considered exactly as specified.

3. SAMPLES: Samples of articles, when required, must be furnished free of cost. Samples may be retained for future comparison. Samples which are not destroyed by testing or which are not retained for future comparison will be returned upon request at your expense.

4. LIABILITIES: The proposer shall hold REGIONALSAN, their officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or uncopyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this order, and agrees to defend, at its own expense, any and all actions brought against REGIONALSAN or proposer because of the unauthorized use of such articles.

5. CASH DISCOUNTS: In connection with any cash discount specified on this response, time will be computed from the date of complete delivery of the supplies or equipment as specified, or from date correct invoices are received in the District's Office, whichever is later. For the purpose of earning the discount, payment is deemed to be made on the date of mailing of the County of Sacramento warrant or check.

6. DEFAULT BY VENDOR: In case of default by vendor, REGIONALSAN may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the vendor, the difference between the price named in the contract or purchase order and actual cost thereof to REGIONALSAN. Prices paid by the District must be considered the prevailing market price at the time such purchase is made. Periods of performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the District Purchasing Manager.

7. AWARDS:

a. REGIONALSAN reserves the right to: (1) award response's received on the basis of individual items, or groups of items, or on the entire list of items, (2) reject any or all response's, or any part thereof; (3) waive any informality in the responses; and (4) accept the response that is in the best interest of the District. REGIONALSAN decision shall be final.

b. Preference for California-made materials. Pursuant to Sections 4330-4333 of the Government Code, the District, in awarding the purchase, must prefer supplies partially manufactured, grown or processed in California, price, fitness and quality being equal. In order to receive preference, responses must clearly specify the item(s) for which preference is claimed and the preference applicable.

8. RIGHT TO AUDIT: The District reserves the right to verify, by examination of vendors' records, all invoiced amounts when firm prices are not set forth in the purchase agreement.

9. ASSIGNMENT: In submitting a response to a public purchasing body, the responder offers and agrees that if the response is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 [commencing with Section 16700] of part 2 of Division 7 of the Business and Professions Code), arising from the purchases of goods, materials, or services by the quoter for sale to the purchasing body pursuant to the quote. Such assignment must be made and become effective at the time the purchasing body tenders final payment to the responder.

10. APPLICABILITY TO HEIRS: Time is of the essence of each and all the provisions of this agreement and, subject to the limitations of Paragraph 12, the provisions of this agreement shall extend to and be binding upon and inure to the benefits of the heirs, executors, administrators, successors, and assigns of the respective parties hereto.

11. SPECIAL CONDITIONS: District standard terms and conditions must govern any contract awarded. If, after award of contract, vendor provides additional terms or conditions, they will be considered void. To the extent not otherwise Stated in the contract, the California Commercial Code shall apply.

12 CHARGES NOT INCLUDED ON FACE NOT ACCEPTABLE: No charge will be accepted for packing, boxing, or cartage, except as specified in the Notice of Award. Freight collect shipments will not be accepted. Merchandise will not be accepted if payment is to be made at the time of delivery.

13. TITLE: Except as otherwise expressly provided herein, title to and risk of loss on all items shipped by seller to buyer shall pass to the buyer upon buyer's inspection and acceptance of such items at buyer's building.

14. CHANGES WITHOUT NOTICE PROHIBITED: No changes in price, quantity or merchandise will be recognized by the District without written notice of acceptance thereof prior to shipment.

15. ALL UNDERSTANDINGS IN WRITING: It is mutually understood and agreed that no alteration or variation of terms of this award shall be valid unless made in writing and signed by the parties hereto, and that no oral understandings or agreements not incorporated herein, and no alterations or variations of the terms hereof unless made in writing between the parties hereto shall be binding on any of the parties hereto.

16. FORCE MAJEURE: The vendor will not be held liable for failure or delay in the fulfillment of conditions of purchase order/contract if hindered or prevented by fire, strikes, or Acts of God.

17. INDEMNIFICATION: To the fullest extent permitted by law, CONTRACTOR shall indemnify, defend, and hold harmless SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT, SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT, and The County of Sacramento, their governing Boards, officers, directors, officials, employees, and authorized volunteers and agents, (collectively "Indemnified Parties") from and against any and all claims, demands, actions, losses, liabilities, damages, and all expenses and costs incidental thereto (collectively "Claims") including cost of defense, settlement, arbitration, and reasonable attorneys' fees, resulting from injuries to or death of persons, including but not limited to employees of either Party hereto, and damage to or destruction of property or loss of use thereof, including but not limited to the property of either Party hereto, arising out of, pertaining to, or resulting from the acts or omissions of the CONTRACTOR, its officers, employees, or agents, or the acts or omissions of anyone else directly or indirectly acting on behalf of the CONTRACTOR, or for which the CONTRACTOR is legally liable under law regardless of whether caused in part by an Indemnified Party. CONTRACTOR shall not be liable for any Claims arising from the sole negligence or willful misconduct of an Indemnified Party where such indemnification would be invalid under Section 2782 of the Civil Code.

The right to defense and indemnity under this Section arises upon occurrence of an event giving rise to a Claim and, thereafter, upon tender in writing to CONTRACTOR. CONTRACTOR shall defend the Indemnified Parties with counsel reasonably acceptable to Indemnified Parties. Notwithstanding the foregoing, Indemnified Parties shall be entitled, on their own behalf, and at the expense of CONTRACTOR, to assume control of the defense in any legal action, with counsel reasonably selected by it. Should Indemnified Parties elect to initially assume control of their defense, they do so without prejudice to their right to subsequently request that CONTRACTOR thereafter assume control of the defense and pay all reasonable attorney's fees and costs incurred thereby.

This indemnity shall not be limited by the types and amounts of insurance or self-insurance maintained by the Contractor or the Contractor's Subcontractors.

Nothing in this Indemnity shall be construed to create any duty to, any standard of care with reference to, or any liability or obligation, contractual or otherwise, to any third party.

The provisions of this Indemnity shall survive the expiration or termination of the Agreement.

EXCEPTIONS RESPONSE PAGE

Please list all exceptions below referring to name of specific section and (where applicable) paragraph, subsection number, or other identifier. For each exception, please quote the statements(s) to which you are taking an exception, for reference during proposal analysis. **Exceptions considered excessive or affecting vital terms, conditions or specifications may reduce or eliminate your prospects for award.**

FIRM NAME		
Page #	Section # / Title	Exception

Sacramento Regional County Sanitation District
RFP No. 8421 Forklift for RegionalSan Stores

REGIONALSAN PROPOSERS BASIC DATA SHEET (Fill in all applicable items)		PROPOSAL NO.	ITEM NO.
Make		Model	
Year			
GVWR	GCWR	Wheel Base	C/A
Engine Make & Model:		Displ.	# Cyl
Rated HP: Gross _____ Net _____		Torque: _____ @ _____ RPM	
Engine Fuel:	CARB Executive Order Attached? Yes ___ No ___		
Engine Model Year:	Evaporative or Engine Family Number:		
Fuel Tank Capacity:	DEF Tank Capacity:	MPG Rating(if applicable): _____ Hwy _____ City	
Engine Emission Category (LEV, ULEV, Tier III, etc)		Emission Cert Rating: NOx _____ PM _____	
Alternator Model	Output AMPS	Battery CCA (ea)	Total Batteries
Air Cleaner (Stage & type)		Oil Filter (Type)	
Trans: Make, mod and # of speeds			Overdrive Y__ N__
GAWR Front	Springs (Type)		
GAWR Rear	Springs (Type)		
Rear Axle Ratio:			
Wheels: Type	Rim Width	Size	
Tires: Size	Ply Rating	Type	
Brake Type (Drum, disc)		Brake System (air, hyd.)	
Auxiliary Engine Make & Model (if applicable)			Engine Model Year:
Aux Engine Family Number:		CARB Executive Order Attached? Yes _____ No _____	
Aux HP Rating:	Displ.	# Cyl.	Eng. Fuel:
Body Manufacturer & Installer:			
Body Components: List make, model and capacity of attachments (crane, compressor, inverter, welder, etc.) and other pertinent information (use additional sheet if needed).			
Warranty: List warranty provided for bumper to bumper, engine and power train by months and miles.			
By (print name):			Date:
Email:			Phone: